

Affiliated Faculty Appointments

Concept:

One department approving and appointing a faculty member from another department to serve as an “affiliated member.”

Rationale:

The University of Scranton encourages interdisciplinary efforts among faculties. These efforts are usually in the areas of research/scholarship, teaching and service. Close working relationships can be recognized and supported by affiliated faculty appointments. Appointments may help with accreditation, to achieve program goals and objectives, to build additional depth and breadth in the faculty, enhance competencies, and/or improve student outcomes. Finally, affiliated faculty appointments help to build collaboration and cooperation in definable areas.

Exclusions:

Affiliated faculty appointments do not constitute faculty appointments under the terms of either the Faculty Contract or Faculty Handbook. With respect to all of the roles and responsibilities of faculty members set forth in any part of the collective bargaining agreement, including the evaluation of probationary faculty and the rank and tenure process, affiliated faculty appointments are to be considered as purely honorary.

Affiliated faculty appointments do not entail additional academic advising and mentoring of students.

Affiliated faculty appointments cannot be used to circumvent the collective bargaining agreement in any manner.

Criteria:

Affiliated faculty appointments should meet the following criteria:

1. Evidence of positive professional activity in the areas of teaching, service and/or scholarship.
2. Willingness by both departments to allow affiliated faculty appointments.
3. Desire by a faculty member to be appointed as an affiliated member of another department.
4. Faculty member to be appointed must be a full-time faculty member.

Process:

1. A full time faculty member makes a written recommendation to the Chair and other faculty members in his/her department presenting the rationale for appointing a faculty member from another department as an affiliated member.
2. Chairs of both departments confer with one another on the affiliated

appointment so that both faculties are aware of the proposed appointment.

3. A majority of full time faculty in the department accepting the appointment must vote in favor of the appointment.
4. Chair notifies the Dean of the college accepting the appointment and requests approval for the affiliated faculty appointment, based upon departmental faculty approval.
5. Dean notifies Provost and other Dean and requests affiliated faculty appointment.
6. Appointments will be for 3 consecutive academic years and can be renewed for an additional 3 years.
7. Affiliated faculty appointments can be terminated at any time by a department if the appointment is no longer necessary or appropriate.

Responsibilities:

Affiliated faculty appointment requires that the faculty member from another department:

1. Attend at least one departmental faculty meeting in the fall and spring semesters each academic year. (NB: Affiliated faculty are NOT permitted to participate in any meeting connected with the evaluation of either probationary faculty members or those going before the Board of Rank and Tenure.)
2. Participate, where appropriate, on departmental committees.
3. Maintain full-time faculty employment at the University of Scranton.
4. Observe policies and procedures adopted by the department.
5. Cooperate with the Chairperson of the department when necessary and appropriate.
6. Maintain high standards of conduct, trust, integrity and professionalism.
7. Support the goals and objectives of the department and programs.
8. Agree to participate in appropriate departmental activities and functions subject to the exclusions noted above.